

Notices from Britain Yearly Meeting



Protect yourself from fraud

Nearly 1 in 5 people in the UK fall victim to scams every year, and almost 50% of all adults have been targeted by a scam. Unfortunately, charities and their donors are not immune. As treasurers you should be particularly alert to the possibility that you may be targeted.

- Never share all your bank or security details. Be alert to telephone scams supposedly from the Police, your bank or any organisation, especially if you are being told to act fast. If you do receive an unexpected call and want to check the person's identity, use a different landline or mobile, as the fraudster might stay on the line.
- Be wary of anyone asking you to send or transfer money, especially if they are asking you to act fast. Letterheads and emails can be spoofed, and fraudsters often attempt to impersonate someone who would plausibly make a request for funds.
- Be alert to requests to change beneficiary or supplier bank account details. Check these independently by calling the organisation after looking up their phone number.
- Always keep your computer security programmes up to date. Change your email password and check for diverts regularly, especially if you use a web-based email account. Do not use the same password for multiple accounts.
- Always check your bank statements regularly and reconcile your accounts.
- Fraudsters can impersonate donors in order to money launder: be wary of offers of large donations with unusual conditions and where the apparent donor is reluctant to provide information about themselves or why they wish to make the donation.
- Trustees should report any fraud in their charity to the police immediately using the Action Fraud website www.actionfraud.police.uk.
- You should also report to the Charity Commission, under its dedicated reporting facility at rsi@charitycommission.gsi.gov.uk if the incident results in, or risks, significant loss of your charity's money or assets, damage to your charity's property or harm to your charity's work, beneficiaries or reputation. When reporting to the Commission, you should state what happened, the nature of the risk and the steps you're taking to deal with the incident.

Donating to Britain Yearly Meeting

BYM's bank details are as follows:

Account name: Britain Yearly Meeting Current Account

Bank name: The Co-operative Bank

Sort code: 089061

Account numbers: 50234651 (one-off donations); 50234729 (standing orders)

If you are planning to transfer money directly into our bank account please let us know – you can do this by completing a paying-in slip, which you can find at www.quaker.org.uk/treasurers. There is also a paying-in slip that you can print out to send in with a cheque.

We aim to acknowledge donations within 7 days of receiving the funds where possible. If your donation has not been acknowledged within 14 days you may wish to contact us to check we have received the funds – please email contributions@quaker.org.uk or phone 020 7663 1015.

If you have received a letter or email from us and want to check that it is genuine please phone 020 7663 1015 or 020 7663 1045. **We would never ask you to send money urgently.**

Area meeting contribution reports

If you are an AM treasurer and would like to receive your quarterly area meeting contribution reports, please contact Maisa Monteiro at contributions@quaker.org.uk to be added to future updates.

Cheques payable to Britain Yearly Meeting

To help BYM avoid unnecessary bank charges, please make sure that all cheques sent to us are made payable to “**Britain Yearly Meeting**”, not the name of the centrally managed work you wish to donate to, e.g. QPSW or EAPPI. Please make sure that this information is widely shared in your meeting as well.